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June 23, 2017

Attn: All ESUHSD CUPCAA Pre-Qualified - Bidding Contractors

Re: East Side Union High School District
District Wide – General on-Call Plumbing Services
Request for Proposal – RFP-GP111617

In order to competitively bid this contract, ESUHSD is requesting a proposal/response based off the scenario below. The intent of the District is to enter into multiple one year contracts, with a maximum of 3 contractors. Purchase Orders (PO's) will be issued in varying amounts, with none exceeding \$20,000.00, to perform on-call emergency and repair plumbing services. The selected contractors shall be on call 24/7/365 with a response time of 30 minutes for emergency work. The contractor with the lowest responsive proposal (based off the following scenario) will be the primary contractor, if they are unavailable, the secondary contractor will be contacted, followed by the tertiary.

Scenario:

Discovered a leak in 6" main domestic water main in middle of campus quad.

Scope:

Replace 20' of damaged 8" clay pipe

The pipe is located 3 feet deep in grass/lawn area. Pipe is to be replaced with Schedule 40 plastic pipe.

Please provide all labor, material and equipment to make the repairs.

Contractor shall excavate to damaged pipe

Contractor to replace damaged pipe

Contractor to back fill per industry standards

Contractor to restore lawn area with new sod at excavated area.

Contractor to test water line.

Time Line:

Work to be completed in 24 hours

Request for Information:

Direct questions pertaining to this RFP to brisseyf@esuhsd.org. Please specify on email subject line: **RFP GP111617– General on-Call Plumbing Services.**

Project Requirements:

1. The Contractor must accept the ESUHSD Terms and Conditions of Contract for Labor & Materials and Public Works Project. (Appendix B)
2. C-36 Contractor License Required



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3. Respondents must be registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
4. The Contractor must provide a Certificate of Liability Insurance if awarded the project. (Appendix C)
5. Document 00 45 19 Non-Collusion Declaration (Appendix G) – **Required with bid**
6. Schedule:
 - RFI's due: June 28, 2017 @9am
 - Addenda (if needed) issued by: June 29, 2017 @4pm
 - Proposals Due: July 7, 2017 @2:30pm
 - Contract Documents due: July 12, 2017 @9am
 - NTP/Purchase Order Issue: July 14, 2017
7. This Request for Proposal is neither direction nor authorization to proceed with the work described herein.
8. Proposals must be returned **no later than 2:30 pm on Wednesday, July 5, 2017** email to brisseyf@esuhsd.org. Please specify on email subject line: **RFP GP111617 – General on-Call Plumbing Contractor**. Proposals will not be publicly read aloud.
9. All proposals should be submitted on company letterhead with a thorough and itemized breakdown of pricing according to the scope of work. Proposals should be signed by an authorized representative.
10. Public contract work is subject to prevailing wages per Labor Code section 1772.
11. The Contractor must provide certified payroll with all billings to ESUHSD General Purchasing department. Electronic submission allowed; send to Margaret Velasquez at genpurch@esuhsd.org.
12. The contractor must submit all invoices to the Capital Accounting Department and must conform to the requirements outlined in Capital Accounting Construction Services Invoice Procedure (Appendix H)
13. Proposals will only be accepted from vendors who are registered with the East Side Union High School District CUPCAA list. This can be at <https://www.qualitybidders.com/>

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